



## Houston Serna Transition Planning Committee Meeting Notes – August 28, 2018



1. Update on Facility Plan
  - a. News from the architect
  - b. Parking
    - i. For every 25 parking spots, one parking spot must be accessible
  - c. Busing
    - i. Two Serna routes and two Houston routes
    - ii. Congestion is not an anticipated issue because arrival times will be different
  - d. Minimum day schedules
    - i.
2. Community Building
  - a. Digital pen pals
    - i. The site has been created for this, awaiting input
    - ii. There is a teacher sign up page
  - b. Serna fall festival
    - i. Have not started the planning yet
    - ii. The festival will take place on October 19, 2018 at 3:00PM
    - iii. Houston fall festival will take place on October 23, 2018 at 5:30PM
  - c. Middle school dance invitations
    - i. Houston middle school dance will take place on November 2, 2018 at 5:30PM
  - d. Serna tamale dinner
    - i. Not the best opportunity for working together with Houston given the size of Serna's campus size
  - e. Ice cream social
    - i. No dates yet for this
  - f. Site visits
    - i. Houston is coordinating with Serna to stagger this so the buses are available
    - ii. Reviewing how many buses are available depending on dates with Carlos
      1. If the visit is kept between 8:30AM to 1PM, buses should be available
    - iii. This would include Kindergarten through 7<sup>th</sup> grades
3. Questions
  - a. Portables
  - b. Office space
    - i. Not sure if Allison and Maria will share an office
  - c. Schedule and timeline
    - i. Architect will provide this
    - ii. In two weeks, he will return with an idea for this
4. Schedule Future Meeting

- a. Potential meeting dates:
- b. Potential agenda items:
  - i. Update from the architect on timing
  - ii. Community building
  - iii. Speed humps and safety

5. Adjourn